Senior Audio-Visual Engineer

IT: Application Solutions

Summary:

The **Senior Audio-Visual Engineer** delivers advanced, customer-focused A/V engineering and operational support while providing day-to-day technical leadership for the A/V team. This role is accountable for the reliability and performance of conference center and collaboration technologies globally, including Microsoft Teams Rooms (MTR) environments, enterprise room control platforms, and associated audio/video signal chains. The Senior A/V Engineer partners closely with Client Services to ensure high-quality meeting and event execution, leads troubleshooting and root-cause analysis, and contributes to lifecycle planning, standards, documentation, and continuous improvement of the firm's A/V infrastructure and user experience.

Apply

Qualifications:

Education & Credentials

- Associate or bachelor's degree is preferred (Audio Engineering, Information Technology, Electrical Engineering, Telecommunications, or a related field,) or equivalent combination of education and experience.
- Relevant technical certifications are preferred (e.g., CTS/CTS-I/CTS-D, Microsoft Teams Rooms/Teams certification pathways, Crestron/Extron training, Cisco collaboration certifications, or comparable vendor credentials).

Duties and Responsibilities:

- Deliver professional, responsive, and solution-oriented A/V support to lawyers, business professionals, and firm clients.
- Provide end-to-end technical support for meetings and conferences, including video conferencing, webinars, content sharing, digital recording, basic post-production editing, and special events.
- Engineer and validate room readiness by configuring, testing, and supporting cameras, microphones, DSP/audio chains, control systems, computers, projectors, displays, and related A/V technologies prior to scheduled events.
- Perform proactive system health checks, troubleshoot failures under time constraints, and drive root-cause analysis to improve service reliability.
- Create, update, and close A/V service tickets for setups, support requests, incidents, and repairs, documenting troubleshooting steps and outcomes.
- Diagnose and repair A/V equipment in-house when feasible and coordinate vendor support/RMA processes as needed.
- Partner with Client Services on meeting planning, third-party coordination, and integration testing to ensure seamless end-user experience.
- Maintain accurate A/V inventory, configuration records, and support documentation (room standards, quick reference guides, and troubleshooting runbooks).
- Stay current on A/V, unified communications, and collaboration technology trends; recommend changes that improve reliability, usability, and supportability.

Qualifications (continued):

Knowledge & Experience

- Expert-level experience supporting Microsoft Teams Rooms (MTR), including Teams Room Pro environments.
- Expert-level experience configuring and supporting Lenovo, Cisco, and comparable A/V devices.
- Advanced expertise with Extron control systems, video matrix switches, and mixers.
- Strong working knowledge of Crestron XIO and Fusion RV enterprise management tools, including provisioning, scheduling, and monitoring.
- Minimum of 7 years of progressive experience supporting video conferencing, room audio systems, and A/V control platforms.
- Prior experience in a law firm or professional services IT environment preferred.
- Minimum of 7 years of progressive experience supporting video conferencing, room audio systems, and A/V control platforms.
- Prior experience in a law firm or professional services IT environment preferred.

Work Conditions

- Based in Washington, D.C.
- Core hours of 9:00am – 5:30pm, Monday-Friday, in-office. Ability for flexible hours, including early mornings, evenings, and weekends, with minimal notice when required. Position requires access to equipment, software, or technology that is subject

Duties and Responsibilities (continued):

- Crosstrain on firmwide A/V platforms and standard room designs to ensure comprehensive team coverage and consistent service delivery.
- Maintain timely and regular attendance, provide after-hours support as required for events, and perform other duties as assigned.

Senior-Level Responsibilities

- Train and mentor A/V team members on systems, tools, and best practices.
- Support and engage firm executives for high-profile meetings and events.
- Coordinate and support large-scale events within and outside firm facilities.
- Document and promote standardized A/V procedures and best practices firmwide.
- Lead A/V infrastructure upgrades and maintenance activities; recommend enhancements and improvements.
- Provide scheduled and ad-hoc performance and operational reports to the Audio-Visual Manager.
- Demonstrate initiative, sound judgment, and the ability to prioritize effectively in high-pressure environments.
- Pursue continuous professional development through training, certifications, and industry resources.
- Uphold high standards of confidentiality, discretion, and integrity, particularly with respect to all sensitive and/or confidential firm and client information to which this position will have access.

Status: Exempt
Reports To: Audio-Visual Manager
Workplace Type: Onsite

Salary range of $154,000-190,000 dependent on candidate experience.

to U.S. export controls. To be granted access pursuant to US Export Control laws, candidate must be either (a) a United States citizen or national; (b) a person lawfully admitted for permanent residence of the United States (i.e., “Green Card” holder); or (c) an INS-approved refugee or asylum holder who has applied for naturalization within six months of the date the individual first became eligible; and if not yet naturalized, is still actively pursuing naturalization if 2 years have passed since the date of application to be granted access pursuant to US Export Control laws. Candidates will be required to submit appropriate documentation to determine whether access can be granted before proceeding further through the application process.

We welcome applications from candidates who are authorized to work in the United States for any employer. Please note that the firm is not able to provide or assume employment visa sponsorship for this position.

Candidates hired for staff positions with a minimum work schedule of 30 hours per week are eligible for a comprehensive benefits package, including healthcare insurance. Learn more about benefits at Covington.

https://www.cov.com/en/careers/staff/benefits

View Covington job applicant privacy notice here:

https://www.cov.com/en/job-applicant-privacy-notice

Covington & Burling LLP is an equal opportunity employer and does not discriminate in any aspect of employment, including hiring, salary, promotion, discipline, termination, and benefits, on the basis of race, color, ethnicity, religion, national origin, gender, gender identity or expression, age, marital status, sexual orientation, family responsibility, disability (including physical handicap), or any other improper criterion.

Covington will consider qualified applicants with arrest or conviction records for employment in accordance with applicable laws, including the California Fair Chance Act, the Los Angeles Fair Chance Initiative for Hiring Fair Chance Ordinance, the Los Angeles County Fair Chance Ordinance, and the San Francisco Fair Chance Ordinance.